

Date: July 15, 2010
To: Board of Directors
Puget Sound Clean Air Agency
Subject: Resolution No. 1195 – Approving the Surplus and Disposition of
Agency Computer Equipment

Honorable Members:

Each year, the Board reviews assets scheduled to be replaced in the new fiscal year during the budget process. To that end, the computer equipment listed in Exhibit A to Resolution No. 1195 has been replaced and is fully depreciated with an estimated life of five years or more.

The Board's direction to staff in the past regarding equipment disposal was to determine the useful life of the equipment, determine the asset market value if any, and contact local charitable organizations interested in used equipment donations.

The computer equipment listed in Exhibit A to Resolution No. 1195 has little or no salvage value for surplus; however, agency staff will contact local charitable organizations to see if there is interest in the equipment. If no organization is interested in the equipment due to its condition, the agency's interest is to dispose of the equipment and recycle it in a responsible manner. If necessary, staff recommends recycling all possible materials to an environmentally responsible recycling vendor currently listed on the State of Washington and State of Oregon Contract List in accordance with all federal, state and local regulations. The cost to drop off materials and equipment at the city recycling facility is under five hundred dollars (\$500.00).

Therefore, staff recommends adoption of Resolution No. 1195 as provided in the materials.

We will be happy to answer any questions you have at the Board meeting, or feel free to contact Andy Tudhope, Technology Manager, at 206.689.4090 with any questions in the meantime.

Respectfully submitted,



Craig T. Kenworthy
Executive Director

Attachment

cvp

RESOLUTION NO. 1195

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUGET SOUND CLEAN AIR
AGENCY APPROVING THE SURPLUS AND DISPOSITION OF AGENCY COMPUTER
EQUIPMENT**

WHEREAS, the Puget Sound Clean Air Agency (Agency) currently has fully depreciated computer equipment at the end of its useful and technological life ready for surplus and disposition; and

WHEREAS, the Board's direction in the past regarding equipment disposal was to determine the useful life of the equipment, determine the asset market value if any, and contact local charitable organizations interested in used equipment donations; and

WHEREAS, the Agency computer equipment listed in Exhibit A to this resolution is technologically obsolete, has no or minimal market value, many pieces have broken or missing parts, and no operating systems, licenses or software, and the Agency staff has determined that the equipment is not in working condition; and

WHEREAS, the Board desires to dispose by recycling the equipment listed in Exhibit A to this resolution in a responsible manner; therefore

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUGET SOUND CLEAN
AIR AGENCY:**

Section 1: The Board of Directors does hereby approve the surplus and disposition of Agency computer equipment listed in Exhibit A and herein incorporated by reference, and directs that such equipment be disposed of through proper recycling methods.

PASSED AND APPROVED by the Board of Directors at a regular meeting of the Board this 22nd day of July, 2010.

PUGET SOUND CLEAN AIR AGENCY

By _____
Paul Roberts
Chair, Board of Directors

Attest:

By _____
Craig T. Kenworthy
Executive Director

Approved as to form:

By _____
Laurie S. Halvorson
Agency Counsel

FY2010 IS Disposal/Recycling List

Items listed with FMV of zero are inoperable/failed hardware and possibly cannibalized for parts

Monitors

Description	Asset	Year	FMV
Samsung SyncMaster 770TFT (LCD)	000735	2000	\$0.00
Samsung SyncMaster 770TFT (LCD)	000744	2000	\$0.00
Dell UltraSharp 18" (LCD)	000886	2000	\$0.00
Sony Multiscan G520 (CRT)	000803	2002	\$100.00

Desktop Computers

Description	Asset	Year	FMV
Dell Dimension 4500 (Dell35)	000810	2002	\$25.00
Dell Dimension 4500 (Dell42)	000817	2002	\$25.00
Dell Dimension 4600 (Dell52)	000875	2003	\$50.00
Dell Dimension 4600 (Dell60)	000994	2004	\$50.00
Dell Dimension 4600 (Dell63)	000992	2004	\$50.00
Dell Dimension 4600 (Dell67)	000988	2004	\$50.00
Dell Dimension 4600 (Dell69)	000989	2004	\$50.00
Dell Dimension 4600 (Dell71)	001052	2005	\$50.00

Servers

Description	Asset	Year	FMV
PowerEdge 4400 (Twister)	000983	2001	\$350.00
PowerEdge 1750 (Tornado)	000757	2002	\$250.00

Notebook Computers

Description	Asset	Year	FMV
Latitude D600	001022	2004	\$100.00
Latitude D600	001014	2004	\$100.00
Latitude D600	001021	2004	\$100.00
Latitude D600	001017	2004	\$100.00
Latitude D600	001016	2004	\$100.00
Latitude D600	001015	2004	\$100.00
Latitude D600	001018	2004	\$100.00
Latitude D600	001013	2004	\$100.00
Latitude D600	001020	2004	\$100.00
Latitude D600	001024	2004	\$100.00
Latitude D600	001023	2004	\$100.00
Latitude D610	001083	2005	\$0.00
Latitude D610	001044	2005	\$0.00

Digital Cameras

Description	Asset	Year	FMV
Canon Powershot A510	001085	?	\$0.00
Canon Powershot A510	No Tag	?	\$0.00

Miscellaneous

Description	Asset	Year	FMV
E-copy scan station	No Tag	?	\$0.00